



Affiliate Membership Application Form

Australian Residents Only

PERSONAL/BUSINESS INFORMATION

Mr Mrs Ms Miss Other: _____ First name/s: _____ Family name: _____

Preferred first name: _____ Preferred name for certificate: _____

Residential address or PO Box number: _____

Suburb: _____ State: _____ Postcode: _____ Date of birth (DD/MM/YYYY): _____

Home telephone: _____ Mobile: _____

Employer: _____ Position/title: _____

Business address: _____

Suburb: _____ State: _____ Postcode: _____

Business mailing address (if different from above): _____

Suburb: _____ State: _____ Postcode: _____

Business Telephone: () _____ Facsimile: () _____

Primary Email: _____ Secondary Email: _____

I am currently working for a (please tick appropriate box): _____

Listed Company Private Company Not-For-Profit Consulting Firm

Federal Government State Government Local Government Sole Practitioner

Market Capitalisation (\$m): _____ Gross Revenue (\$m): _____

MAILING DETAILS

Please send IIA-Australia correspondence to my (please tick appropriate box): Residential or PO Box Business mailing address

BRIEF SUMMARY OF SKILLS & EXPERIENCE

INDUSTRY CODE

Please tick appropriate box

Agriculture, Forestry, Fisheries

- 0100 Agricultural, forestry, fisheries, production/services

Mining

- 1000 Mining
 1300 Oil and Gas extraction

Contract Construction

- 1500 Construction

Manufacturing

- 2000 Food/kindred products
 2100 Tobacco manufacturers
 2200 Textile mill products/apparel
 2400 Lumber/wood products (incl. furniture/fixtures)
 2600 Paper and allied products (incl. printing/publishing)
 2800 Chemicals
 2830 Drugs and research
 2840 Petroleum refining and related industries
 3010 Rubber and plastic products
 3100 Leather, stone and glass products
 3300 Primary metal industries
 3400 Fabricated metal products (including non-electric machinery)
 3500 Industrial and commercial machinery
 3510 Aerospace
 3520 Computers and related devices/equipment
 3600 Electrical machinery, electronic equipment and supplies
 3700 Transportation equipment
 3800 Scientific, photographic, medical goods
 3900 Miscellaneous manufacturing industries

Transportation, Communications and Utility Services

- 4000 Land transportation
 4400 Water transportation
 4500 Air transportation
 4700 Other transportation services
 4800 Communication services
 4810 Telecommunications
 4900 Electric/gas
 4910 Gas services
 4920 Gas and electric services
 4930 Sanitary services

Wholesale and Retail Trade

- 5000 Wholesale trade
 5300 Retail trade
 5800 Eating and drinking places

Financial, Insurance and Real Estate

- 6000 Banking and financial institutions
 6030 Non banking bank services (eg. leasing)
 6040 Thrift and savings and loan organisation
 6100 Credit unions
 6130 Other credit agencies
 6200 Security and commodity services
 6300 Insurance carriers, agents, services
 6500 Real estate services
 6700 Holding/investment companies

Services

- 7000 Hotels/lodging services
 7200 Personal/social services
 7300 Contracted audit services
 7310 Management consultants
 7320 Information technology services
 7330 Executive placement services
 7500 Repair services
 7600 Gaming/lottery
 7800 Motion pictures/amusement and recreational services
 8000 Health services
 8100 Legal services
 8200 Educational services
 8600 Membership organisations
 8900 Public accounting/accounting/bookkeeping services
 8910 Miscellaneous services

Government

- 9100 Federal Government
 9200 State Government
 9300 Local Government
 9400 International government

Non classifiable

- 9900 Non classifiable establishments
 9999 Not-For-Profit

JOB CODE

Please select the position that best describes your role and function in your organisation.

- 280 External Public Accountant
I am a practicing public accountant, chartered accountant, etc.
- 300 Corporate Management
I am a corporate officer with direct oversight responsibility for internal auditing (and do not qualify under another job code above).
- 310 Educator
I am principally employed as an educator at a college or university (PhD, BA, BSc, DipEd etc.)
- 340 Audit Committee Member
I am an audit committee member of a corporate board of directors (and do not qualify under another job code above).

- 350 Management Consultant
I am primarily an independent consultant with an interest in internal auditing (otherwise refer to another job code).
- 360 Other
Specify title or job description.

ACADEMIC QUALIFICATIONS

Please tick as many boxes as appropriate

- | | |
|--------------------------------|---|
| <input type="checkbox"/> BA | <input type="checkbox"/> M Sc |
| <input type="checkbox"/> B Bus | <input type="checkbox"/> Other |
| <input type="checkbox"/> B Com | (Specify): _____ |
| <input type="checkbox"/> B Ec | <input type="checkbox"/> Non-University Certificate |
| <input type="checkbox"/> B Eng | (Specify): _____ |
| <input type="checkbox"/> B Sc | <input type="checkbox"/> University Cert/Diploma |
| <input type="checkbox"/> LLB | (Specify): _____ |
| <input type="checkbox"/> LLM | |
| <input type="checkbox"/> MBA | |
| <input type="checkbox"/> M Com | |
| <input type="checkbox"/> M Ec | |

APPLICATION INFORMATION

Two referees are required, ideally one of those should be a member of IIA-Australia and the other a business associate. If you do not know a member of the IIA-Australia, please provide two business referees.

Referee 1

Name: _____ Position: _____
Company: _____
Address: _____
Telephone: () _____ IIA-Australia Member Yes No

Referee 2

Name: _____ Position: _____
Company: _____
Address: _____
Telephone: () _____ IIA-Australia Member Yes No

DECLARATION

If you answer YES to any of the questions below, please attach details.

- A. Have you ever been convicted of a criminal offence or is there a charge pending? Yes No
- B. Have you ever been refused membership, or had membership forfeited, of a statutory, professional or other body? Yes No
- C. Have you ever been subject to disciplinary proceedings by a statutory, professional or academic institution or other body? Yes No
- D. Are you presently under any order of the court, are you a bankrupt, have you made any assignment for the benefit of your creditors or have you executed an authority under Part X of the *Bankruptcy Act 1966* within the last three (3) years? Yes No
- E. Are you subject to a notice not to manage a corporation as provided in section 206, Part 2D.6 or the *Corporations Act 2001*? Yes No
- F. GradCertIA only: Have you completed 24 months relevant experience? Yes No

Please indicate your acceptance of these terms by crossing the box beside each statement.

- I have read and agree to be bound by the provisions of IIA-Australia's Constitution and By-laws prescribing ruling on the standards of practice and professional conduct, including the International Professional Practices Framework, as required by the IIA-Australia to be observed I accept
- I have read and will abide by the Code of Ethics adopted by the IIA-Australia to govern its members I accept
- I agree to produce such further evidence and information in relation to this application as may be required by the IIA-Australia to attest that the information is true and correct I accept
- I have read the Privacy Statement and I consent to my personal information being collected, used and disclosed for the purposes stated I accept
- The information provided in this application (including any attachments) is true and correct and I make it in the knowledge that a person making a false declaration is liable to the penalties of perjury I accept

In consideration of the Institute of Internal Auditors-Australia's evaluation of my suitability for professional or associate membership, I understand and agree that confirmation of my responses will be sought. These checks may include, but are not limited to, criminal history and verification of my qualifications and professional membership(s). I hereby authorise the IIA-Australia and its authorised nominees to collect, use, disclose and store personal information about me from third parties, for the purpose of verifying my experience and qualifications.

Additionally, I allow third parties holding personal information about me to release such information to the IIA-Australia and its authorised nominees.

Signature: _____ Date: _____

Information on the above terms can be found at www.iaa.org.au

**AFFILIATE MEMBER
2018 MEMBERSHIP FEE SCHEDULE**

The membership year runs from 1 July 2018 to 30 June 2019. Fees are pro-rated.

TAX INVOICE

This document will be a tax invoice/receipt for GST when you make payment. ABN 80 001 797 557

Annual membership fee (inc. GST)	\$365*
Joining Fee** (inc. GST)	\$110
<i>Internal Auditor</i> magazine bi-monthly copy by post (will only be delivered within Australia)	<input type="checkbox"/> \$50
<i>Internal Auditor</i> magazine online subscription	<input type="checkbox"/> \$0
TOTAL COST	\$

* Please contact Membership for the exact fee payable
** IIA-Australia membership fees are non-refundable.

FOR OFFICE USE ONLY – APPROVAL

Member No: _____

Class: _____

Signature: _____

Date: _____

Entered in database by: _____

Date: _____

Acceptance letter Date: _____

Certificate letter Date: _____

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HOW TO PAY

 **Cheque**

Mail this form with your cheque payable to the Institute of Internal Auditors – Australia, PO Box A2311, SYDNEY SOUTH NSW 1235 AUSTRALIA

 **Online Transfer**

Bank: Westpac Banking Corporation
Address: 84 King Street, Sydney NSW 2000
Swift Code: WPACAU2S **BSB:** 032003 **Account Number:** 478233
Account Name: The Institute of Internal Auditors – Australia

Please ensure your NAME is included in the description field and submit your form.

 **Credit Card**

Telephone **1800 236 366** or complete the details below and submit your form. Credit card payments attract a service fee of 1.23% for VISA and Mastercard or 1.05% for American Express and 3% for Diners Club.

AMEX Diners Mastercard Visa

Credit card no. _____ Expiry date: _____

Signature: _____

Name of card holder: _____

RETURNING FORM

Please return form and payment to:
Institute of Internal Auditors - Australia
PO Box A2311, Sydney South NSW 1235 Australia
E: membership@iia.org.au