



## Graduate Certificate in Internal Auditing

# Application Form

### 1. Personal details

Title \_\_\_\_\_

Family name \_\_\_\_\_

Given name \_\_\_\_\_

Date of birth \_\_\_\_\_

IIA-Australia member  Yes (ID number)  No

\_\_\_\_\_

City/State \_\_\_\_\_ Country \_\_\_\_\_ Postcode \_\_\_\_\_

Email address \_\_\_\_\_

Contact number \_\_\_\_\_

Country of citizenship \_\_\_\_\_

### 2. Current employment details

Position \_\_\_\_\_

Organisation \_\_\_\_\_

Work address: \_\_\_\_\_

\_\_\_\_\_

City/State \_\_\_\_\_

Country \_\_\_\_\_ Postcode \_\_\_\_\_

Email address \_\_\_\_\_

Date commenced \_\_\_\_\_

Address for correspondence  Home  Business

### 3. How did you find out about the GradCertIA?

Colleague (please supply name if an IIA-Australia member)

\_\_\_\_\_

Google  IIA-Australia email

IIA-Australia website  Social media  Other

### 4. Employment history

Internal Audit experience \_\_\_\_\_ years \_\_\_\_\_ months

Name of previous employer 1 \_\_\_\_\_

\_\_\_\_\_

Name of previous employer 2 \_\_\_\_\_

\_\_\_\_\_

### 5. Admission

#### Award Entry

- I have completed a Bachelor degree (or higher) from a recognised tertiary institution in Australia or other English speaking country (approved by IIA-Australia)
- I have completed a Bachelor degree (or higher) from a recognised tertiary institution\* in a non-English speaking country (requires demonstrated proficiency in English – IELTS or equivalent score of 7 or above)(approved by IIA-Australia)

Please ensure that you mail certified copies of the following:

- Certified copies\* of transcripts from previous studies
- Proof of name change (if applicable)

\* Qualification must be equivalent to an Australian Bachelors degree or above

\*\* A certified copy is a copy of a primary document that has been witnessed and signed to certify that it is a true copy of the primary document. This can either be done by a Justice of the Peace, your Chief Audit Executive, your Partner/ Director, a Professional Member of the Institute of Internal Auditors-Australia (PMIA), or a person authorised to witness a statutory declaration.

#### Non-Award Entry

- I do not have a tertiary qualification and wish to enrol in Module 1 as a non-award entry student.
- I am from an English speaking background
- OR
- I am from a non-English speaking background and have attached a demonstrated proficiency in English – IELTS or equivalent score of 7 or above (supporting evidence required).

Note: An Experience Verification Form will be provided for completion once your application is received.

#### Recognition of Prior Learning (RPL)

Please select your RPL application choice

- I am not seeking RPL
- I am seeking RPL for Module 2
- I am seeking RPL for Module 3

### 6. Returning paperwork

All paperwork for award entry must be submitted in **hardcopy only**, electronic copies will not be accepted. Please return all forms as outlined above

#### In person:

Institute of Internal Auditors – Australia,  
Level 7, 133 Castlereagh Street, Sydney

#### Post:

Registrar, Institute of Internal Auditors – Australia,  
PO Box A2311, Sydney South, NSW 1235